# SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS JUNE 18, 2014 MEETING MINUTES

The meeting was called to order by Director Acton: Gwen Parris Atwell, LAC US Army 1991-200, US Air Force 2000-Present led the assembled in the Pledge of Allegiance, and then led by prayer offered by Freeholder Vanderslice.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Bobbitt, Timberman, Ware, and Director Acton.

Motion was made by Deputy Director Cross to dispense with the reading of the minutes of the May 21, 2014 Regular meeting. Minutes be received, approved and recorded in the Minute Book. As there was no discussion, the motion was seconded by Freeholder Laury and carried by hand vote of 7/0.

#### WAIVER OF THE RULES

Motion was made by Freeholder Laury that the Rules of the Board be temporarily waived for resolution numbers 13, 14, 15, 16, 17 on tonight's agenda. Deputy Dale Cross seconded the motion, which carried a hand vote of 7/0.

## SPECIAL RECOGNITIONS

Proclamation Recognizing June as Men's Health Month, Received by Howard Foxwell

# **CORRESPONDENCE**

## **GENERAL**

Motion was made by Deputy Director Cross to accept and file the correspondence reports and that they be made a part of the Minutes. The motion was seconded by Freeholder Laury. Motion carried a hand vote of 7/0.

## **DEPARTMENT REPORTS**

# **COMMITTEE/COMMISSION MINUTES**

Pollution Control Financing Authority Meeting Minutes - May 6, 2014

Pollution Control Financing Authority 2013/2014 Audit Report

Salem County Human Services Advisory Council Minutes - May 6, 2014

Salem County Inter Agency Council, Human Services Advisory Council, Board of Directors Minutes – May 6, 2014

Disability Services Advisory Board Meeting - May 6, 2014

Public Works Committee Meeting - June 3, 2014

Salem County Improvement Authority Meeting - May 8, 2014

Pollution Control Improvement Authority Meeting – June 3, 2014

Salem County Construction Board of Appeals Meeting – June 10, 2014

Motion was made by Deputy Director Cross to accept and file the committee and commission reports and that they be made a part of the Minutes. The motion was seconded by Freeholder Laury. Motion carried a hand vote of 7/0.

## PAYMENT OF BILLS & CLAIMS

Motion was made by Deputy Director Cross that all Bills and Claims, when properly signed and audited be paid and charged to their respective accounts. The motion was seconded by Freeholder Vanderslice and carried by a hand vote of 7/0.

## TREASURER'S REPORT

There was no Treasurer's Report

# ADMINISTRATIVE COMMITTEE – Acton, Vanderslice, Cross

#### R. 2014-265

#### **ADMINISTRATIVE**

Resolution For The Appointment Of Members To The Salem County Advisory Council For The Office Of The Disabled

### R. 2014-266

#### **ADMINISTRATIVE**

Resolution Authorizing Purchase For Maintenance Of Existing Proprietary Data Processing System For The Salem County Board Of Taxation (Micro Systems-nj.com, LLC - \$20,400.00)

#### R. 2014-267

#### **ADMINISTRATIVE**

Resolution Authorizing A Shared Service Agreement Between The County of Salem And The Township Of Pittsgrove (Road Salt)

#### R. 2014-268

#### **ADMINISTRATIVE**

Resolution Providing For The Insertion Of Any Special Item Of Revenue In The Budget Pursuant To NJSA 40A:4-87 Chapter 159, P.L. 1948 (JAG Megan's Law)

#### R. 2014-269

## **ADMINISTRATIVE**

Resolution Providing For The Insertion Of Any Special Item Of Revenue In The Budget Pursuant To NJSA 40A:4-87 Chapter 159, P.L. 1948 (Dept. of Labor Workforce Development)

### R. 2014-270

#### **ADMINISTRATIVE**

Resolution Determining The Form And Other Details Of The Offering Of \$2,700,000 General Obligation Bonds, Series 2014, Consisting Of \$1,500,000 County College Bonds, Series 2014 (County College Bond Act, 1971 N.J. Laws C. 12, As Amended) And \$1,200,000 County College Bonds, Series 2014 (Building Our Future Bond Act, 2012 N.J. Laws C. 41) Of The County Of Salem, State Of New Jersey And Providing For The Sale Of Such Bonds

## R. 2014-271

### **ADMINISTRATIVE**

Resolution Authorizing Memorandum Of Understanding Between The County Members Of The South Jersey Economic Development District Relating To Certain District Acquired Property

# R. 2014-272

### **ADMINISTRATIVE**

Resolution Authorizing A Shared Service Agreement Between The County Of Salem And The Township Of Elsinboro

### R. 2014-273

## **ADMINISTRATIVE**

Resolution For The Appointment Of Members To The County Of Salem Pollution Control Financing Authority

## R. 2014-274

### **ADMINISTRATIVE**

Resolution Appointing The Public Agency Compliance Officer For The County Of Salem

## R. 2014-275

# ADMINISTRATIVE

Resolution Providing For The Insertion Of Any Special Item Of Revenue In The Budget Pursuant To NJSA 40A:4-87 Chapter 159, P.L. 1948 (Senior Citizen and Disabled Resident Transportation)

### R. 2014-276

## **ADMINISTRATIVE**

Finance Resolution Cancellation Of Grant Balances (Senior Citizens Transportation)

### R. 2014-277

# **ADMINISTRATIVE**

Resolution Providing For The Insertion Of Any Special Item Of Revenue In The Budget Pursuant To NJSA 40A:4-87 Chapter 159, P.L. 1948 (Waiver Required)

## R. 2014-278

#### **ADMINISTRATIVE**

Resolution Authorizing The Cancellation Of A Portion Of The Unexpected Balance Of Funds Appropriated In The Capital Fund County Of Salem (Waiver Required)

R. 2014-279

#### **ADMINISTRATIVE**

Resolution Authorizing A Lease Agreement Between The County Of Salem And Salem Community College For Lease Of Office Space For One Stop Program (Waiver Required)

R. 2014-280

#### **ADMINISTRATIVE**

Resolution Authorizing A Loan Agreement From The Salem County Revolving Loan Fund Loan Board To B.R. Williams, INC. (Waiver Required)

R. 2014-281

#### **ADMINISTRATIVE**

Resolution Terminating "Interlocal Agreement Between The County Of Salem And The Salem County Improvement Authority To Perform Economic Development Services" (Waiver Required)

Freeholder Vanderslice moved for the adoption of these (17) seventeen resolutions, with Deputy Director Cross seconding his motion.

Freeholder Acton states that Resolution 2014-272 is for the Resurfacing of a parking lot, and Elsinboro will be repaying the County of Salem

Freeholder Timberman stated that she would like the Freeholder Board to vote on Resolutions 1-16 first and to separate the last Resolution from the full hand vote.

Freeholder Timberman wanted to know on Resolution 2014-265, why there were so many resignations from the Office of the Disabled.

Freeholder Acton stated that Catherine Johnston resigned due to health issues.

Freeholder Timberman stated there were 3 or 4 resignations this year already.

Kevin Crouch stated he would be more than happy to go back and get all the resignations from this year to see what the reasons were.

Freeholder Timberman stated that would be great and asked if Kevin could also look into at how many of the appointed Board members have a disability or a family member who is disabled, because she believes the original by-laws require a certain number of members to have either a disability or a family member with a disability to be serving on the Board.

Freeholder Acton said she would be looking into Freeholder Timberman's request.

Freeholder Timberman wanted to know on Resolution 2014-273 why Charles Washington Jr., was taken off of the Pollution Control Financing Authority.

Freeholder Acton stated that Mr. Washington submitted some correspondence, and noted that he did not make quite a few meetings and stated that CFO Katie Coleman could give some more insight.

CFO Katie Coleman stated that he missed quite a bit of meetings without notice, and he was asked to either attend or resign.

Freeholder Timberman questioned who Marjorie Sperry is and any background information on her.

Freeholder Vanderslice stated she is from Quinton, and owns Salem County Recyclers, Inc.

Freeholder Timberman stated that was all the questions she had.

Deputy Director Cross moved for the adoption of Resolutions 2014-265 through 2014-280, with Freeholder Vanderslice seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

Freeholder Laury made a motion to adopt Resolution R.2014-281, Freeholder Vanderslice seconds his motion.

Freeholder Bobbitt stated he was not in favor of this resolution and is very much against it, but like Director Acton mentioned with the One-Stop, once this resolution is passed, he will help with the committee to bring economic development into Salem County.

Freeholder Timberman reiterated that she, as well, is against this Resolution for the reasons that a cost-benefit analysis needs to be completed.

Freeholder Actor thanked all the volunteers on the Salem County Economic Development Council who's very active and helping to move the county in forward in the right direction.

As there was no further discussion, the motion passes 4/3: Deputy Director Cross-for, Freeholder Laury-for, Freeholder Vanderslice-for, Freeholder Bobbitt-against, Freeholder Timberman-against, Freeholder Ware-against, Director Acton-for.

## PUBLIC SERVICES COMMITTEE - Bobbitt, Vanderslice, Acton

R. 2014-282

**PUBLIC SERVICES** 

Resolution Appointing Members To The Board Of Education Of The Special Services School District And The Vocational School District OF The County of Salem

Freeholder Bobbitt moved for the adoption of this (1) one resolution, with Freeholder Timberman seconding his motion. Freeholder Acton stated this Resolution may need to be amended to fit the correct title of one of the appointees. As there was no further discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

## HEALTH & HUMAN SERVICES COMMITTEE - Vanderslice, Timberman, Bobbitt

R. 2014-283

**HEALTH & HUMAN SERVICES** 

Resolution Authorizing The Filing Of An Application To NJ Transit And The Department Of Transportation, United States Of America On Behalf Of The County Of Salem For A Grant Under The Federal Transit Act

R. 2014-284

**HEALTH & HUMAN SERVICES** 

Resolution Authorizing the Filing Of An Application To NJ Transit On Behalf Of The County Of Salem For A Grant Under The Senior Citizen And Disabled Resident Transportation Assistance Act

R. 2014-285

**HEALTH & HUMAN SERVICES** 

Resolution Authorizing The Freeholder Director And The Clerk Of The Board To Approve The 2014-2015 Application For The New Jersey Cancer Education And Early Detection Services For Salem County

R. 2014-286

**HEALTH & HUMAN SERVICES** 

Resolution Authorizing The Freeholder Director And The Clerk Of The Board To Sign The Health Service Grant Application For The 2014-2015 Local Core Capacity Infrastructure For Bioterrorism Preparedness

R. 2014-287

**HEALTH & HUMAN SERVICES** 

Resolution Authorizing A Shared Services Agreement With Camden County Department Of Public Health (Lead Paint Analysis)

R. 2014-288

**HEALTH & HUMAN SERVICES** 

Resolution Amending A Contract With Meals On Wheels Of Salem County, INC. For The Provision Of Weekday And Weekend Home Delivered Meals For The County Of Salem

R. 2014-289

**HEALTH & HUMAN SERVICES** 

Resolution Amending A Letter Of Agreement With Deana Wood, BSN, For The Provision Of On-Call Public Health Nursing Services

Freeholder Vanderslice moved for the adoption of these (7) seven resolutions, with Freeholder Timberman seconding his motion.

Freeholder Acton stated Resolution 2014-288, Meals on Wheels lowered their contract price per unit from \$12.08 to \$10.50, which enables them to serve more clients.

As there was no further discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

### **SOCIAL SERVICES COMMITTEE** – Timberman, Bobbitt, Laury

R. 2014-290

SOCIAL SERVICES

Resolution Authorizing The Purchase Of Election Materials For The County Of Salem (Color Source, Inc. - \$200,000.00)

R. 2014-291

SOCIAL SERVICES

Resolution Authorizing Memorandum Of Agreement Between The Salem County Sheriff's Office And Salem County Youth Services Commission For CY2013 Juvenile GPS Home Detention Services

Freeholder Timberman moved for the adoption of these (2) two resolutions, with Freeholder Bobbitt seconding her motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 7/0.

# PUBLIC SAFETY COMMITTEE - Cross, Laury, Ware

R. 2014-292

PUBLIC SAFETY

Resolution Of The Board Of Chosen Freeholders Executing And Accepting A Grant From The New Jersey Division Of Criminal Justice For The Prosecutor's Office

R. 2014-293

PUBLIC SAFETY

Resolution To Enter Into A Shared Service Agreement To Provide Administrative Support For Adult Basic Education For The Salem County Correctional Facility (SCVTS \$21,525.00)

R. 2014-294

**PUBLIC SAFETY** 

Resolution Of The Board Of Chosen Freeholders Supporting And Approving An Application To The Edward Byrne Memorial Justice Assistance Grant (JAG) Multi-Jurisdictional Gang, Gun And Narcotics Task Force Grant Program For The Prosecutor's Office

Deputy Director Cross moved for the adoption of these (3) three resolutions, with Freeholder Laury seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 7/0.

# PUBLIC WORKS COMMITTEE – Laury, Ware, Acton

R. 2014-295

PUBLIC WORKS

Resolution Approving The Execution Of Change Order #1 Replacement Of Palatine Culvert, County Bridge #1701-227 On Lower Mill Road In Pittsgrove Township For The County Of Salem

R. 2014-296

PUBLIC WORKS

Resolution Approving The Execution Of Change Order #7 Resurfacing Of Almond Road, County Road #540, Phase 1 For The County of Salem Federal Project #STP-0143(103), NJDOT #7110309

R. 2014-297

PUBLIC WORKS

Resolution Approving The Execution of Change Order #1 Improvements to Salem-Hancock's Bridge Road, County Road #658, Phase 2 For The County Of Salem Federal Project #STP-0132(105), NJDOT #7100318

R. 2014-298

#### PUBLIC WORKS

Resolution to Approve Application For Motorist Solicitation Pursuant to Resolution No. 98-115

R. 2014-299

### PUBLIC WORKS

Resolution Approving The Execution Of Change Order #1 Resurfacing And Safety Improvements Commissioner's Pike, County Road #581, Phase 3 For The County Of Salem Federal Project #STP-0147(110), NJDOT #7101309

R. 2014-300

#### **PUBLIC WORKS**

Resolution Approving A Professional Services Contract For The County Of Salem (Fralinger Engineering - \$58,000.00)

R. 2014-301

#### PUBLIC WORKS

Resolution Authorizing Execution Of Agreement With Rowan University For Planning For Water Quality Objectives (Grant Funded)

Freeholder Laury moved for the adoption of these (7) seven resolutions, with Freeholder Ware seconding his motion.

Freeholder Timberman questioned Resolution 2014-301.

Freeholder Laury stated that it is a Pilot Program for a grant which can be utilized by each municipality.

As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

## **UNFINISHED BUSINESS**

Freeholder Timberman questioned the Veterans Project to sell bricks to bring in revenue to the County and if a bank account has been set up, and also asked if this could be done in different areas to help raise money for the County.

CFO Katie Coleman stated that it can be offset, and since this is a onetime project, there is no need for a bank account, but for departments who wish to have a reoccurring project which helps bring in revenue would have to set up a trust fund/ bank account.

Freeholder Acton stated the Veterans' Project is part of the Beautification Project for the Veterans' Cemetery, and bricks can be bought and memorialized and that Joseph Hannagan of Veterans' Services has applications if anyone is interested.

## **NEW BUSINESS**

Freeholder Laury stated that there is a good chance the County will be receiving a \$225,000.00 grant funded from Mid-Atlantic, which will allow the buses that transport people from their towns to their place of employment to use County gas pumps.

Director Acton announced that the Salem County Facebook Page and the County Newsletter are updated frequently so please let people know about these useful resources so keep the public involved.

Director Acton also announced that on June 19 there will a groundbreaking expansion for Berkowitz in Oldmans Township at the Gateway Park at 3:30

Freeholder Vanderslice stated that 2 years ago, the County's Bond Counsel and CFO were on a conference call. Freeholder Vanderslice stated that things in the County were going to change, by stabilizing government, reduces spending, reduce debt, and increase services. Two years later, rating went up and credit ratings increased, everything that was said to be done, was done. This is a great thing for our County.

## PUBLIC ANNOUNCEMENTS

Freeholder Ware mentioned it was the week of the Special Olympics at the College of New Jersey, Sami Cox participated along with Senator Sweeney's daughter Lauren.

Freeholder Timberman stated the Pittsgrove MAPSA will meet at the Senior Center on June 19. It has been a great program and will be very beneficial for anyone to come out and join. She also mentioned the Bookmobile will be having live reenactments of people in history starting at 7PM; June 27 – William Penn, July 25 – Betsy Ross, September 26 – Sojourner Truth

Deputy Director Cross announced that David Hitchner would like to honor Freeholder Lee Ware for all of his accomplishments and records at the Bridgeton Tournament, held on August 4<sup>th</sup> at 6:15pm. All the Freeholders and General Public are welcomed to join, this event will be held at the Alden Field in Bridgeton, NJ.

#### PUBLIC COMMENT

Anyone wishing to speak please speak clearly and state your name and address for the record.

Each speaker will have **TWO MINUTES** to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Christine Hoehn, Pennsville, asked about the cost of transportation for the Adult Services. Freeholder Laury stated that there is no cost, and that it is funded by a grant.

Janice Sherman, thanked the Freeholders for opening up the Olde Courthouse for the Bus Tour through Salem County. She presented a glass sun catcher and a tour guide to the Board.

Freeholder Acton stated that Harold Smick, the County's historian was thrilled and thanked Janice for her comment.

Martha Rodgers, Woodstown, stated that the Wawa construction corner in Woodstown looks great, but is still not satisfied with the way the traffic light works.

Freeholder Bobbitt stated that the intersection is a lot better than it used to be.

Freeholder Timberman stated that the original developer of Acme was supposed to widen the road, and after construction of the buildings, he never followed through. There are a lot of setbacks right now concerning the intersection.

Freeholder Laury stated that the intersection has improved, and suggested that Martha write a letter to the LD3 since she is still unhappy with the intersection.

Director Acton presented Martha with a card stating that all 7 Freeholders are extremely pleased with all her efforts and commitment in making Salem County a better place.

Martha stated she would write the letter and thanked the Board for their advice.

Warren Weiting, Alloway, congratulated the Freeholders for the One-Stop decision.

Charlie Hassler, Salem, mentioned the attempt at breaking the world record line dance starting at noon on Saturday June 21. He also stated that Salem Hancocks Bridge Road Entrance way looks great, and thanked the Board.

Doug Painter, Pilesgrove, wanted to take the opportunity to applaud the Freeholders for their efforts over the last 24 months on making some of the toughest decisions that had to be made to improve our Bond Ratings, and that good and positive things will continue to happen in our County.

Jean Jack, Woodstown, stated that maybe a 3-4 second delay on the traffic light may be better along with a left green arrow. Anything to make that intersection safer.

Director Acton thanked everyone for their comments and announced the next meeting will be held on July 16, 2014 at 7:30 PM at the Upper Pittsgrove Municipal Building located at 431 Route 77, Pole Tavern Circle, Elmer NJ. Workshop meeting will be held at 6:15pm.

Deputy Director Cross made a motion to adjourn seconded by Freeholder Timberman and carried by hand vote 7/0 at 8:33 pm.

Respectfully submitted,

Kevin Crouch Clerk of the Board